



Randolph County Fair Corporation

Member of West Virginia Association of Fairs & Festivals

Held at 4H Camp Pioneer in Beverly, WV ~ September 7th – 11th, 2016
P.O. Box 182 • Elkins, WV 26241 ~ randolphcountyfairwv.com

2016 VENDOR/EXHIBITOR BOOTH APPLICATION

(ALL BOOTHS WILL BE LOCATED ON LOWER CAMPUS IN DESIGNATED AREAS.)

RETURN APPLICATIONS & PAYMENT BY AUGUST 24th, 2016

(Check One)

Non-Food Vendor: _____ Food Vendor: _____ OR Exhibitor: _____

BOOTH NAME: _____

CONTACT PERSON: _____ TELEPHONE: _____

ADDRESS: _____

DETAILED DESCRIPTION OR PRODUCTS:

(if selling concessions, please list all concessions you will be selling)

INDICATE WHICH DAY(S)/TIME(S) YOU INTEND TO PARTICIPATE:

(CHECK ALL THAT MAY APPLY)

➤ Mark with a **FV** for Food Vendor, **NFV** for Non-Food Vendor, and **E** for Exhibitor:

➤ WEDNESDAY EVENING: _____

➤ THURSDAY EVENING: _____

➤ FRIDAY DAY: _____ FRIDAY EVENING: _____

➤ SATURDAY DAY: _____ SATURDAY EVENING: _____

➤ SUNDAY: _____

(IF RENTED ALL FIVE DAYS OR THREE DAYS SPECIAL PRICING IS AVAILABLE –
SEE NEXT PAGE)

*****Vendors/Exhibitors will be given two passes for each registered day. Additional tickets can be purchased at the gate. These passes do not include admission to the Rodeo, Demolition Derby, Mud Bog.*****



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EXHIBITORS

Exhibitor Setup Description: No products will be sold on grounds: display or informational booths: (Choose one)

- A) Commercial Exhibitor.....\$25.00 (Per-booth/per-day).
- B) Civic/Non-Profit Exhibitor.....\$10.00 (Per-booth/per-day).
- C) Gold or Platinum Sponsor.....\$0.00 (for one booth).

FOOD VENDORS

Food Vendor Setup Description: Food & Merchandise will be sold: (Choose one)

- (A) Commercial Food Vendor.....\$75.00(per-booth/per-day)
 - a. IF RENTED FOR ALL FIVE DAYS - \$325.00 per 10 foot sight
 - b. IF RENTED FOR THREE DAYS - \$200.00 per 10 foot sight
- (B) Civic/Non-Profit Food Vendor.....\$30.00(per-booth/per-day)
 - a. IF RENTED FOR ALL FIVE DAYS \$120.00 per 10 foot sight
 - b. IF RENTED FOR THREE DAYS \$75.00 per 10 foot sight

NON-FOOD VENDORS

Non-Food Vendor Setup Description: Only Merchandise will be sold (Choose one):

- (C) Commercial Non- Food Vendor.....\$50.00(per-booth/per-day)
 - a. IF RENTED FOR ALL FIVE DAYS - \$200.00 per 10 foot sight
 - b. IF RENTED FOR THREE DAYS - \$125.00 per 10 foot sight
- (D) Civic/Non-Profit Vendor.....\$30.00(per-booth/per-day)
 - c. IF RENTED FOR ALL FIVE DAYS - \$120.00 per 10 foot sight
 - d. IF RENTED FOR THREE DAYS - \$75.00 per 10 foot sight

***LIMITED GENERATOR & ELECTRICAL HOOK-UPS:

-\$20 per day: _____

(Some tables may be available for rent - contact Fair Board to reserve ASAP.)

TOTAL PAYMENT ENCLOSED:.....\$ _____

(PLEASE MAKE CHECKS PAYABLE TO: RANDOLPH COUNTY FAIR CORP)



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2016 EXHIBITOR/VENDOR AGREEMENT

Times of Operation: Set up times will be as follows: Evening vendors/exhibitors must be set up by 3 PM Wednesday, Thursday, Friday, and/or Saturday evening (Sept 7th, 8th, 9th, 10th and/or 11th). Daytime vendors/exhibitors must be set up by 9:30 AM Wednesday, Thursday, Friday, and/or Saturday evening (Sept 7th, 8th, 9th, 10th and/or 11th). Hours of operation will be Wednesday and Thursday from 5:30 PM to 9:30 PM, Friday and Saturday will be from 10 AM to 10 PM, or until activities end, and Sunday from 10 AM to 5 PM. Booth's will need to be secured by the vendor/exhibitor and will not be the responsibility of the Randolph County Fair Corporation. For other set up arrangements, such as set up times, please contact the Fair Committee at randolphcountyfair@yahoo.com.

PAYMENT: The cost to operate a booth during The Randolph County Fair depends upon the status of the exhibitor/vendor. Exhibits are considered organizations or businesses that will not be making a profit during the fair. Food Vendors are defined as organizations or fundraisers that will be making profit during the fair by selling food, as well as, products, services or other fundraisers. Non-Food Vendors are defined as organizations or fundraisers that will be making profit during the fair by selling non-perishable products, services or other fundraisers. There are price differences for business and civic organizations as set forth in the application. Payment must be submitted along with the application and it must be made payable to "**RANDOLPH COUNTY FAIR CORP**" Memo: "Booth Fee". ***BOOTH FEES ARE NOT REFUNDABLE***

Setup Location: All locations are outdoors. Please note all booths will be located on the lower campus along, what we call, vendor alley or in another specified by a board officer. The fair committee reserves the right to select a location other than your preferred location based on availability. There will be a limited number of electrical hookups available.

Materials: All Vendors/Exhibitors are responsible for all setup materials, and for cleaning up the area at the conclusion of the Fair. The items you sell will determine the ground fee for Vendor/Exhibitors booths.

Waiver: By execution of this form, I the undersigned release and discharge the Randolph County Fair Corporation committee members, along with all sponsors and anyone connected with the Fair from all damages, injuries, or losses from any cause whatsoever. The Randolph County Fair Corporation reserves the right to refuse applications for any reason.

Applicant's

Signature: _____ **DATE:** _____

Questions?

Email: randolphcountyfair@yahoo.com **Website:** www.randolphcountyfairwv.com

PLEASE RETURN SIGNED APPLICATION, AGREEMENT AND PAYMENT BY **AUGUST 24th, 2016**

TO: RANDOLPH COUNTY FAIR
P.O. BOX 182
ELKINS, WV 26241