



## Randolph County Fair Corporation

Member of West Virginia Association of Fairs & Festivals

Held at 4H Camp Pioneer in Beverly, WV ~ August 19-26, 2023

P.O. Box 182 • Elkins, WV 26241 ~ randolphcountyfairwv.com

## 2023 General Booth & Craft Show Application

**\*\*\* ALL SPACES WILL BE LOCATED ON LOWER CAMPUS – LIMITED TENT SPACE PROVIDED \*\*\***

(This is a general application for any local person or group looking to sell handmade-grown-yard sale items, raise funds, or provide information to the community. Consultants and Crafters/Artists will also need to complete this contract to confirm their spot with the board of directors for the main craft show on August 26th from 10-3pm.

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

### GENERAL BOOTH FEE PER DAY:

- Participants are expected to pay the daily gate fee (GF) as a part of their booth fee and complete this application. Board members have the right to check for arm bands at any time. General gate admission covers only one 10 foot space, any additional space will be an added fee of \$10 per 10 ft space.

\*\*Please indicate the **number of 10 foot spaces** you will need for each day attending below:

WEDNESDAY:(GF- \$10)x\_\_\_\_\_ THURSDAY:(GF-\$10)x\_\_\_\_\_

FRIDAY:(GF\$15)x\_\_\_\_\_ SATURDAY:(DGF-\$10)x\_\_\_\_\_

### **Saturday's Craft Show - no gate fee required**

- - Held inside and around the Ag Complex from 10-3pm is \$30 to set up with 1 table provided
  - Crafter's/Artists Name: \_\_\_\_\_

TABLE RENTAL: (limited availability & doesn't apply to Saturdays main craft show applicants)

Eight Foot Tables (rented from RCF) #\_\_\_\_\_ tables @ \$5 each=\_\_\_\_\_  
(Electric hookups may not be available – contact Fair Board ASAP – additional charges may apply)

**TOTAL PAYMENT ENCLOSED:** \_\_\_\_\_ \$ \_\_\_\_\_



(Make checks payable to Randolph County Fair Corp)

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### **2023 COMMUNITY RESOURCES & CONSULTANT AGREEMENT**

#### **TIME OF OPERATION:**

**SET UP WILL BE AS FOLLOWS:** Participants should be set up at the latest by 5:30pm on Wednesday, Thursday, and Friday. Saturday they should be set up by 10am. Booths will need to be secured by crafter/artist and will not be the responsibility of the Randolph County Fair Corporation. For other set up arrangements, please contact the Fair Committee by email at [randolphcountyfair@yahoo.com](mailto:randolphcountyfair@yahoo.com).

#### **PAYMENT:**

The cost to operate a booth during the Randolph County Fair depends upon the space required to operate. There are a limited number of tables available for vendors to rent in the provided tent. Payment must be submitted along with the application and it must be made payable to: **RANDOLPH COUNTY FAIR CORP.** \*\*\*Memo: "Booth Fees" **BOTH FEES ARE NON-REFUNDABLE.**

#### **SETUP:**

Please note, all spaces will be located on the lower campus near the agricultural building and the main events under specified tent space provided by the RCF Corporation.

#### **MATERIALS:**

Participants are responsible for all set up materials and cleaning up the area at the conclusion of the fair. The RCF Corporation does not take responsibility for any lost or stolen merchandise/items brought on to the grounds.

#### **WAIVER:**

By the execution of this form, the undersigned release and discharge the Randolph County Fair Corporation committee members, along with all sponsors and anyone connected with the Fair from all damages, injuries or losses from any cause whatsoever. The Randolph County Fair Corporation reserves the right to refuse applications for any reason.

**Applicants Signature:**

**Date:**

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#### **Questions?**

**-Email:** [randolphcountyfair@yahoo.com](mailto:randolphcountyfair@yahoo.com)

**-Website:** [www.randolphcountyfairwv.com](http://www.randolphcountyfairwv.com)

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**PLEASE RETURN SIGNED APPLICATION, AGREEMENT AND PAYMENT BY AUGUST 16<sup>th</sup>, 2023 TO:**

**Randolph County Fair, PO Box 182 Elkins, WV 26241**